

## CHC30113 Certificate III in Early Childhood Education and Care

### Introduction

Exceed Childcare Training is a Registered Training Organisation (RTO code: 41175) registered with the Australian Skills Quality Authority. Exceed Childcare Training is proud to offer the Certificate III in Early Education and Care as a 6 month full time workplace based traineeship program. This program provides learners with skills and knowledge required to provide care for individual and groups of children. This includes planning activities facilitating their leisure and play, enabling them to achieve their developmental outcomes. If you work in or wish to pursue a career within the child care industry, this is the course for you.

This qualification reflects the role of workers in a range of early childhood education settings. Students will learn to support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously in a range of child care facilities such as full day care center, occasional care facilities, crèches and early learning center as an Early Childhood Educator.

Exceed Childcare Training is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuance of all AQF certificates.

### Units of Competency

The Certificate III in Early Education and Care comprises 18 units of competency. Based on our consultation with industry, we have selected the following units of competency:

Unit	Core/Elective
CHCCS400C Work within a relevant legal and ethical framework	C
CHCECE009 Use an approved learning framework to guide practice	C
CHCORG303C Participate effectively in the work environment,	E
CHCPRT003 Work collaboratively to maintain an environment safe for children and young people	E
CHCECE001 Develop cultural competence	C
HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people	C

HLTWHS001 Participate in work health and safety,	C
CHCECE002 Ensure the health and safety of children,	C
CHCPRT001 Identify and respond to children and young people at risk	C
HLTAID004 Provide an emergency first aid response in an education and care setting	C
CHCECE005 Provide care for babies and toddlers,	C
CHCECE003 Provide care for children	C
CHCECE004 Promote and provide healthy food and drinks	C
CHCECE013 Use information about children to inform practice	C
CHCECE011 Provide experiences to support children's play and learning	C
CHCECE010 Support the holistic development of children in early childhood	C
CHCECE007 Develop positive and respectful relationships with children	C
CHCECE006 Support behaviour of children and young people	E

### **National recognition**

These competencies have been drawn from the nationally endorsed industry training package the Community Services Training Package (CHC). Upon successful completion of the training and assessment, the qualification CHC30113 Certificate III in Early Childhood Education and Care will be issued. A transcript listing all units of competency will also be issued. The qualification and units of competency are nationally recognised and provide individuals with a valuable qualification that can be applied throughout Australia and the wider children's services community.

### **Program outline**

Training is delivered in a blended mode classroom based delivery (one day per fortnight) which is trainer led combined with self-paced learning and periodic visits in the workplace. Written learning activities will reinforce theoretical knowledge, and skills will be practiced in the workplace where learning will be placed into context. Visits by Exceed Childcare Training trainers to the student's workplace will be undertaken once per month (3-4 hours). The primary purpose of workplace visits is to undertake assessment and collect workplace evidence. The modules are sequenced in a way that allows a logical progression. Participants will be provided with professionally presented reference material to assist them to develop their knowledge of the subject.

## Location

Classes will be delivered at: Exceed Childcare training, Level 1/ 27 Dane Drive, Gosford NSW

## Expected duration

The program is designed to be delivered over 6 months for suitably experienced Educators. Exceed Childcare Training is able to support participants that need additional time and can assist those participants that require assistance with LL&N.

## Assessment requirements

The assessment is conducted using a combination of realistic workplace tasks, projects, knowledge tests, response to case studies and feedback from supervisors. The following provides a brief explanation of the assessment methods that are to be applied:

- **Demonstration / Role-Play.** The student is required to demonstrate a range of skills whilst being observed by, or interacting with, the assessor. These activities will be clearly explained and always relate to duties relevant to the workplace. These activities allow the assessor to observe the student apply their knowledge and skills during practical activity.
- **Written Report / Case Study / Journal.** The student is required to produce a range of written records or reports based on real workplace scenarios or based on a case study that is provided by the assessor.
- **Project.** The student is required to undertake a range of projects in the context of his or her own workplace or on a case study that is provided by the assessor. A project will require the creation of various workplace documents (reports, memos, etc). Projects will often have a practical presentation component where the student will be asked to present the outcomes of their project.
- **Knowledge Test.** The student is required to undertake a number of written knowledge tests over the course of his or her study. These tests will be provided to the student by the assessor at an arranged time and the student will be required to individually complete the test. The student may research their answers from the course training materials and notes as well as relevant workplace references.
- **Workplace Supervisor Report.** Workplace supervisors will be asked to provide feedback about the student's performance during a module. The supervisor will receive a briefing at the time the student begins studying each module to inform them of the module requirements.

## Practical (work) placement

Students enrolled in the Certificate III in Early Childhood Education and Care are required to participate in a minimum of 120 hours practical placement with assessments required in all age groups. Exceed Childcare Training guarantees placement at our childcare facility for students already employed with us. Students that are employed at other services will be able to complete their hours at their service providing it meets the requirement's necessary to conduct assessment. Exceed Childcare Training can assist students who need to find an alternate placement.

### **Entry requirements**

All students will need to have a current Working with Children check to be able to undertake the practical component of this training.

This course has been designed with the target client being an existing worker in the child care sector. The assessment model and timeframe assumes that the student has an existing workplace to apply context and has some experience.

### **Working with Children Check**

All persons working in an early childhood services must have a current Working with Children Check issued by the relevant State or Territory in which they work.

### **Recognition of Prior Learning**

Applicants can apply for recognition of their existing skills and knowledge that are relevant to the units of competency within the program. These skills and knowledge may have been obtained through workplace training or experience and may reduce the number of units required to be completed during the program. Students are encouraged to notify Exceed Childcare Training of their interest or intention to apply for RPL prior to their enrolment.

### **Student Information**

Detailed student information is available within our Student Handbook which is supplied with the enrolment package. This booklet contains important information about a student's rights and obligations such as their right to privacy, a safe training environment and the right to complain or appeal an assessment decision. It is important that persons applying for enrolment have had an opportunity to review this information first. Please contact us and we can send this information to you straight away.

### **Dress and Appearance**

Students are required to present to class in neat, casual attire suitable for participation in practical activities. Specific clothing requirements for practical placement will be discussed during Day 1 Induction; however at minimum students will require plain black pants (knee length shorts are



acceptable – track pants or leggings are prohibited) and suitable closed toe shoes.

### **Cost**

This course is available on a fee for service arrangement. The current cost can be found in our Fee Schedule.

### **Contact us and get the ball rolling!**

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